

Area Agency on Aging 10B, Inc.
Provider DDE (Direct Data Entry) Registration Form

In order to register as a provider with an account on the DDE website, we will need you to provide the information below. Please remember that the username and e-mail address associated with your provider account will meet the signature requirement found on the Invoice for Direct Services cover sheet. If any of the information should change, please inform an AP Specialist so that your information can be updated on the DDE website. A copy of this form will be on file at the Area Agency on Aging 10B. Thank you!

Please print all below information except for your signature.

DDE ACCOUNT USER FIRST NAME:

DDE ACCOUNT USER LAST NAME:

DDE ACCOUNT USER EMAIL ADDRESS:

PROVIDER NAME, BILLING ADDRESS,
PROVIDER LOCATION NUMBER, AND
TELEPHONE NUMBER

DDE ACCOUNT USER SIGNATURE:

Name and Title

Date

Please mail the completed form to:

Area Agency on Aging, 10B, Inc.

ATTN: AP Specialist

1550 Corporate Woods Parkway

Uniontown, OH 44685

Or fax to:

330-899-1643

ATTN: Accounts Payable Specialist

Please contact AP Specialist Pat Bartlebaugh at 1-800-421-7277 ext. 5217

pbartlebaugh@services4aging.org

or AP Specialist Holly Graham at 1-800-421-7277 ext. 5219

hgraham@services4aging.org